

**Scope of Work:**

Jackson County is seeking qualified contractors to assist the Road & Bridge Department with applying a six-inch lift of surface gravel on County Road 27. The estimated amount of material to be used is 32,500 cubic yards. All bid items will be submitted as unit pricing and the estimated gravel quantity is not guaranteed. In the event that the actual hauled amount is less or more than the estimated amount, the selected bidder will be compensated according to their unit price. The work has an estimated start date of June 1<sup>st</sup>, 2020. **If you intend to bid on the work, please notify Andy Norris by email or writing of your intent to bid.** This will enable us to contact interested bidders with any scope changes or answers to questions.

**Material Description:**

The surface gravel shall not contain any aggregate above a one-inch diameter. The product must be crushed prior to acceptance to ensure jagged stone for binding. Please submit applicable test information on proposed gravel. If no test data is available, the County reserves the right to request testing prior to awarding the work at the bidder's expense.

**Material Pricing Deliverables:**

Please submit a price per cubic yard for the surface gravel with an estimated total quantity of 32,500 cubic yards. The price of the surface gravel shall include all processing and loading. Each driver must receive a ticket for their load detailing the amount of material provided. If a scale is available and billing will be by the ton, please include a weight per cubic yard in your proposal.

Jackson County reserves the right to accept a bid that is not the low price based on multiple factors which include, but are not limited to: gravel quality and hauling distance from the pit to the application area. Please indicate in your proposal if your pit is not able to meet this amount of material. This will not disqualify you from the bid, but will inform us of the need to acquire the remaining material from another provider. The County will notify bidders if there is a planned reduction in the estimated amount of material that will be requested. Revised pricing may be submitted in that event.

**Gravel Hauling:**

In addition to gravel providers, the County is seeking unit pricing for gravel haulers. In order to maintain efficiency, equipment that hauls 20 cubic yards or more will be preferred. Please submit a list of equipment that your company has available to perform the hauling scope of work. Along with this list, please include hauling capacity for each piece of equipment and an operating price per hour. The submitted price is to include all operating costs. Please indicate any overtime policies and rates that your company expects. The County will compensate haulers for one mobilization and demobilization to the location per day. Pre-trip and warming up the equipment is not to be billed to the County. Billable hours will be held strictly to productive time only.

**Bid Submission Requirements:**

All bids must be sent or hand delivered to the Jackson County Road and Bridge Department in a sealed envelope. All bids must be signed and are due by 2:00pm MST on May 7th, 2020. Bids will be opened during a public meeting that all bidders will receive an invite to. In the event that a bidder has questions, these questions must be submitted in writing or email to the Road Bridge supervisor, Andy Norris,

before May 1st, 2020. All responses to the questions will be distributed to all interested bidders by email. Any specific inclusions or exclusions to the scope of work must be clearly defined in the proposal or it will be assumed that the scope of work is agreeable to the bidder.

**Insurance Requirements:**

To obtain, maintain and pay for such workers' compensation insurance as may be required by the Owner or by law; comprehensive general liability insurance, comprehensive automobile liability insurance, protecting the Contractor against claims for bodily injury or death or for damage to property occurring upon, or about the Project, with limits in amounts at least equal to those specified below:

Type of Insurance:	Limits of Liability:
Bodily Injury Liability Including Automobiles:	\$500,000 Each Person \$1,100,000 Each Occurrence \$1,100,000 Aggregate
Property Damage Liability:	\$100,000 Each Occurrence \$100,000 Aggregate
Property Damage – Auto:	\$100,000 Each Occurrence

**Payment for Gravel Providers:**

Load tickets must be submitted to the Road and Bridge supervisor. These tickets must be signed legibly by a representative of the gravel provider and the hauler of that load. If tickets do not meet these requirements, they can be rejected for payment by the County. All invoices must be submitted to the Road and Bridge Department with payment terms of NET 30 or longer.

**Payment for Gravel Haulers:**

Load tickets must be submitted to the Road and Bridge supervisor. These tickets must be signed legibly by a representative of the gravel provider and the hauler of that load. If tickets do not meet these requirements, they can be rejected for payment by the County. All invoices must be submitted to the Road and Bridge Department with payment terms of NET 30 or longer.

Daily time sheets will be presented to the Road and Bridge Supervisor at the conclusion of each work day. These sheets will be provided by the County and it is the responsibility of the hauler to fill out the information requested. This information will include hauler name, hauler company, start time, end time, and total loads hauled for the day. Pricing will not be included on the sheet.

**County Contact:**

Andy Norris, Supervisor

Jackson County Road & Bridge Department

970-846-6521

[jcrbsupr@aol.com](mailto:jcrbsupr@aol.com)