



# Division of Professions and Occupations State Electrical Board

- Original permit
- Re-inspection for permit # \_\_\_\_\_
- Trim for original permit # \_\_\_\_\_
- Add Fee for permit # \_\_\_\_\_

**Work performed by:**

- Electrical contractor registration # \_\_\_\_\_; AND responsible master's # \_\_\_\_\_
- Homeowner \*(see clause below)     Non-licensed contractor (solar, pump installer, and fire alarm, etc.)

**Fill out this form completely. Incomplete applications will be returned for missing information.**

**Permit applicant mailing address:**

Name \_\_\_\_\_  
Company/contractor *OR* Home owner\*

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Address \_\_\_\_\_

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City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone# (\_\_\_\_\_) \_\_\_\_\_

Fax # (\_\_\_\_\_) \_\_\_\_\_  
*Must have a separate (dedicated) phone line for fax*

Email: \_\_\_\_\_

**Job Site/Property address.** If a designated numbered address is not available use lot, block, filing, or sub-division. ATTACH A MAP IF NECESSARY.

Property owner \_\_\_\_\_

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Job address \_\_\_\_\_

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City (or closest city) \_\_\_\_\_ County \_\_\_\_\_

Power supplier \_\_\_\_\_  
Name \_\_\_\_\_ City \_\_\_\_\_

Directions: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **Date** \_\_\_\_\_

By applicant performing work: Contractor or authorized representative / homeowner\*

**Square footage:** \_\_\_\_\_ **OR Cost of electrical work:** \$ \_\_\_\_\_ **FEE ENCLOSED \$** \_\_\_\_\_  
(Residential – calculate fee from section A, page 2)    (All other permits – calculate fee from section B, page 2)

**Check mark ( ✓ ) ALL boxes that best describe the electrical installation:**

- New
- Residential
- Mobile home
- Modular home
- Remodel
- Commercial
- Temporary construction service only
- Addition
- Other \_\_\_\_\_
- New service or service remodel

**Briefly describe the work being performed:** \_\_\_\_\_

- REQUESTING EXTENDED PERMIT – INSTALLATION WILL TAKE LONGER THAN 12 MONTHS (Attach explanation)

**\* HOMEOWNER CLAUSE:** The electrical law provides you, as the homeowner, the opportunity to perform your own wiring provided the following conditions are true: (1) you are the property owner and this property is not for sale or resale, is not rental property which is occupied or is to be occupied by tenants for lodging, either transient or permanent; and is not generally open to the public; (2) the wiring will be inspected *prior* to covering, i.e., insulation, drywall, etc., and again upon completion of the system *prior to occupancy* and permanent power release; and (3) all electrical work will be done in accordance with the National Electrical Code adopted by the Colorado State Electrical Board.

**MAKE CHECKS PAYABLE TO: STATE OF COLORADO – DO NOT STAPLE CHECK TO THE APPLICATION**

**NOTE:** MAILED OR HAND-DELIVERED PERMITS MAY TAKE 5-7 WORKING DAYS TO PROCESS AFTER RECEIPT.

PLEASE ENSURE THAT THE FEE IS CORRECT.

PERMITS EXPIRE ONE YEAR FROM THE DATE ISSUED.

**NO REFUNDS WILL BE PROCESSED AFTER SIX MONTHS OF PERMIT ISSUE DATE.**

The Content of this application must not be changed. If the content is changed, the applicant may be referred to the Colorado State Attorney General's Office for violation of the Colorado Law.

1560 Broadway, Suite 1350  
Fax 303.894.2310

Denver, Colorado 80202  
[www.dora.state.co.us](http://www.dora.state.co.us)

Phone 303.894.2300  
V/TDD 711



# ELECTRICAL PERMIT FEE SCHEDULE

Effective: September 8, 2014

Electrical permit fees are reviewed annually and may be adjusted as necessary. Fees are based on *either* RESIDENTIAL *or* ALL OTHER FEES. Do not use *both* categories to determine your fee. If an electrical permit is not filed in advance of the commencement of an installation, the inspection fee shall be twice the amount as prescribed by Colorado Revised Statute §12-23-117(3).

**Temporary construction meters** require a separate permit application from any other activity. Please use this form and check the “Temporary Construction Service Only” box on the first page.

**Trim permit.** If a permit expires *after* the rough-in inspection has been completed, inspected, and approved by the electrical inspector, but *before* the final inspection is approved, a TRIM permit must be obtained. The fee is based on the valuation of the electrical remaining work to be inspected. **Minimum fee is \$50**

**Section A. RESIDENTIAL:** This fee (based on the enclosed living area only) includes construction of, or remodeling or addition to a single family home, a unit in a duplex, a condominium, or a town house. *If you are only providing or changing a service and not wiring any portion on the above, see section ‘B’ below for correct permit fee.*

<u>LIVING AREA</u>	<u>FEE</u>
(1) Not more than 1,000 square feet.....	\$ 50
(2) 1,001 square feet and not more than 1,500 square feet.....	\$ 75
(3) 1,501 square feet and not more than 2,000 square feet.....	\$ 100
(4) Per 100 square feet in excess of 2,000 square feet.....	\$ 5
<b>Example:</b> The home is 2235 square feet	
The base fee for 2000 sq ft (of the 2235 sq ft total) is \$100 (see item (3) above).....	\$100
The remaining 235 sq ft is rounded up, per section (4) above, to 300 sq ft (3 x \$5 = \$15).....	15
The total fee is: .....	\$115

**Section B. ALL OTHER FEES** including some residential installations that are not based on square footage (not in a living area, i.e. garage, shop, and photovoltaic, etc.). Fees in this section are calculated from the total cost to customer, including electrical materials, items and labor – whether provided by the contractor or the property owner. Use this chart for a service connection, a temporary meter, and all commercial installations. Such fees shall be computed as follows: (See ‘C’ below for the permit fees for mobile/modular home and travel trailer parks).

**Valuation of Installation:** (based on cost to customer of labor, materials, and items):

	<u>FEE</u>
(1) Not more than \$2,000.....	\$ 50
(2) \$2,001 and above .....	\$ 5 per thousand OR FRACTION thereof <b>PLUS \$ 50</b>
<b>Example:</b> The cost of the installation is \$5,150 (round up to \$6000)	
The base fee is calculated from section (2) above: 6 x \$5= \$30 <i>PLUS</i> \$50	
The total fee is: <u>\$80</u>	

**C. Mobile/Modular home and travel trailer parks, per space .....\$ 50**

**D. Reinspection fee for all of the above.....\$ 50**

**E. Add Fee for Extra inspections.....\$ 25**

**F. Add Fee for Temporary heat release.....\$ 25**

- PLEASE NOTE: Applicants should be prepared to do the following:**
- ◆ Telephone, fax or e-mail request for inspection when job is ready
  - ◆ ensure that the work is completed within the time limitation of the permit (by expiration date) *or* request up to a 6 month extension *prior* to the permit expiration date if work is not completed
  - ◆ request an extended permit now, if work is substantial and it will take longer than 12 months
  - ◆ obtain a new permit and pay required fee if current permit expires *prior* to completion
  - ◆ pay the re-inspection fee, if due, *prior* to requesting a re-inspection
  - ◆ install wiring according to the currently adopted edition of the National Electrical Code
  - ◆ request an electrical installation inspection *prior* to covering
  - ◆ request an electrical installation inspection *prior* to energizing system
  - ◆ request an electrical installation inspection *prior* to occupancy